ECSU

BUILDING CAPACITIES
IN THE PUBILC SERVICE

Ethiopian
Civil Service
UNIVERSITY

ECSU 2017/18
Information Booklet

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Ethiopian Civil Service
University

Ethiopian Civil Service University

Information Booklet
ECSU 2017/18

MESSAGE FROM THE PRESIDENT

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MESSAGE FROM THE PRESIDENT OF THE UNIVERSITY

To all our customers, stakeholders and the public at large

As you might all know, founded in 1995, Ethiopian Civil Service University is the sole public Higher Education Institution in the country entrusted with the unique mission of building the capacity of public sector. Since its establishment, the University has been contributing to the human capacity development (with over 30,000 alumni - graduated with diploma; first, second and tertiary degrees. The University is currently running a total of 44 academic programs, 32 of which are graduate programs (including 6 PhD) indicating a tendency of becoming graduate University.

ECSU has current student population of about 6143, among them are 183 scholarship students from eleven African countries and hence our services are extending to the neighbors. We are gradually evolving as a university of choice by public servants despite our low intake capacity when compared to 14,000 candidates applied to join our programs next year. Therefore, increasing access remains critical issue that need to be addressed in the future.

The University has also been an active center in offering short term trainings geared towards the re-design of governance structure and work processes, enhancing the required knowledge and professional skills; and improving working and democratic culture so as to realize the government's effort to transform public sector. Data show that over 570,000 public servants have been trained this far.

About 126 research topics have been researched in the past three years; and efforts were also made to disseminate 55 selected research outputs through publications as conference proceedings and journal articles. It is also important to note that the research productivity is even greater when include research outputs by our masters and PhD students. There is no doubt that these researches conducted and disseminated enabled beneficiaries to deeply understand some of public sector problems and pin point possible solutions to the problems identified.

It is also an encouraging start that we are currently executing about 25 relatively bigger education, training, consultancy and research projects, funded with more than 150 million-birr budget by Federal Ministries and Addis Ababa City Bureaus; in addition to budget allocated from government treasure. **We are proud of these achievements!!!**

These great achievements registered in the last two decades, demonstrate the focus and dedication of the university community and stakeholders at large. These remarkable progress become indicators of our shared vision to become a leading center of excellence in public service capacity building in Africa by 2025. For this I would like to take this opportunity to thank all the academic and administrative staff and all the stakeholders for their relentless support.

I hope that this edition of our information booklet will provide valuable information on our Education Programs and some of our major activities and that you will honor us by paying a visit to our university in person or through our website: www.ecsu.edu.et.

Thank you and I wish you good reading.
Fikre Dessalegn, Ph.D., Professor
President

ESTABLISHMENT of the university

The public sector of a country is considered as an engine smoother of the econmy. This is because all development policies and strategies are carried out by experties, experience and deligence of the people in the public sector. So capacitating the public servants in a manner to serve the public with honesty, integriry and national pride has paramount importance to put in place a comprehensive development.

Taking that in to account, the federal government of Ethiopia decided to establish a public service capacity building institution to support the transformation drive of the Ethiopian Civil Service within the context of the country's development policies and strategies so that it becomes a system that is effective, transparent, accountable, learning and changing..

Based on the above premise, the Ethiopian Civil Service University (ECSU) was established in 1995. The University aims at building the capacity of the civil service at both federal and regional levels through specialized /professional orientation /education, training, consultancy,research and community services.

Our VISION

To become a leading center of excellence in pu--blic service capacity building in Africa by 2025 through buil--ding efficient, effective, tran sparent and accountable public service which can contribute to the realization of the development and transformation drive of the country.

Our MISSION

Enhancing the service orientation,transparency & accountability of the public service by building its capacity through Specialized Education, Training, Cons--ultancy, Research and Community Services.

Our VALUES

Commitment

Customer focus

Attention to the disadvantaged

Continuous learning

Welcoming diversity

Collaboration

Participatory leadership

Governing and advisory Bodies of the University

1. Board
2. President and vice presidents
3. Managing Council
4. University Council
5. College Academic Commission
6. College Managing Council
7. Departments, School, Institute Council
8. Standing and AD-hoc committees

Borad

President

Vice President for Research and Community Service

1. Research and Publication Directorate
2. Community Service Directorate
1. Community Radio Service
3. University-industrial Linkage Directorate
4. University Press
1. Printing Service
5. Center for Research in Ethics and Integrity
6. Center for Research in Public Service Reforms

President's office

1. President's Office Directorate
2. Ethics and Anti-Corruption Directorate
3. Institutional Planning and Assessment Directorate
4. Internal Audit Directorate
5. International and Public Relations Coordination Directorate
6. Quality Assurance Directorate
7. Reform and Good Governance Office
8. Gender and HIV AIDS Prevention and Control Directorate
9. Projects Coordination Directorate
10. Information Technology Directorate
11. Legal Service Directorate

Vice President for Academic Affairs

1. Academic Programs Directorate
1.1. College of Urban Development and Engineering
I. Department of Urban Planning and Development
II. Department of Urban Engineering and Surveying
III. Department of Urban Land Development and Management
IV. Department of Urban Infrastructure and Transport Management
V. Department of Housing and Real Estate Property Management
VI. Department of Environment and Climate Change
1.2. College of Finance, Management and Development
I. Department of Public and Social Security Management
II. Department of Development Economics and Management
III. Department of Public Financial Management and Accounting
IV. Department of Tax and Customs Administration
V. Department of Procurement and Assets Management
VI. Department of Mathematics and Statistics
1.3. College of Leadership and Governance
I. Institute of leadership and Good Governance
II. School of Diplomacy and International Relations
III. African Institute of Governance and Development
IV. School of Policy Studies
V. School of Law and Federalism
VI. Department of English Language
2. Library and Documentation Directorate
3. Registrar and ALUMNI Directorate
4. School of Graduate Studies
5. Continuing Education Coordination Office

Vice President for Administration and Development

1. Students' Service Directorate
2. Human Resource Management and Development Directorate
3. Finance and Purchasing Directorate
4. Property Administration Directorate
5. General Service Directorate
6. Techniques and Facilities Management Directorate
7. Revenue Generation Directorate

Vice President for Training and Consultancy

1. Training and Consultancy Service Coordination Directorate
2. Training Facilities and Hospitality Services Coordination Directorate
3. Center for Policy, Leadership and Human Resource Training and Consultancy
4. Center for Public Financial Management Training and Consultancy
5. Center for Urban Management and Transformation Training and Consultancy
6. Center for Cross-cutting Issues Training and Consultancy

PARTNERSHIPS

In this globalaized world, networking and partnership is a key ingridient for organizations to grow and achieve their mission. ECSU has been forging relationships with local and international organizations. It works closely with Federal ministries and agencies, regional bureaus and institutions of higher education and training. Internationally the University has links with institutions of training and higher education and donor organizations. Some of these are:

Beijing Foreign Studies University

UNIVERSITY OF AMSTERDAM

KNU
강원대학교
KANGWON NATIONAL UNIVERSITY

Kehl University /Germany/

Erasmus
ERASMUS UNIVERSITEIT ROTTERDAM

National School of Government International

THE WORLD BANK

FARM Africa
Making a lasting difference to Africa's families

GHANA INSTITUTE OF MANAGEMENT AND PUBLIC ADMINISTRATION
EXCELLENCE
GREEN HILL

UNDP

YONSEI UNIVERSITY
연세대학교
YONSEI UNIVERSITY

KIPA
THE KOREA INSTITUTE OF PUBLIC ADMINISTRATION

LSC
London
London School of Commerce

MERCY CORPS

FRIEDRICH EBERT STIFTUNG

AZƏRBAYCAN
AU
1991
UNIVERSITETI

NATIONAL UNIVERSITY OF PUBLIC SERVICE

ECSU Presidents
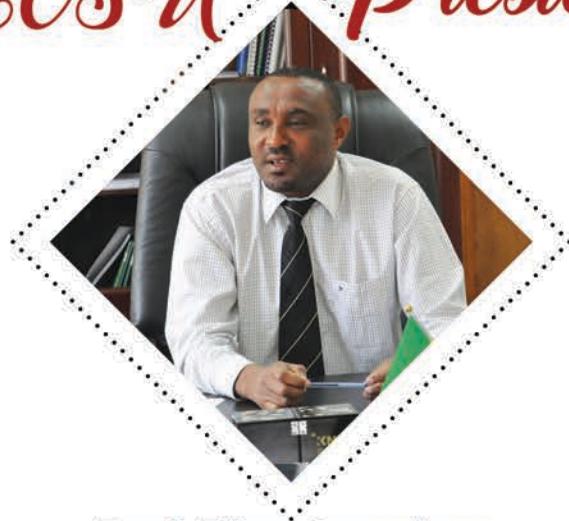
Prof. Fikre Dessalegn
Sep 2009 E.C tIll to day

Dr. Fassil Nahom
1986-1987 E.C

Dr. Alemayehu Areda
1987-1992 E.C

Dr. Hailemichael Aberra
1992-2008 E.C

Prof. Fekadu Beyene
Jan 2008-Sep 2009 E.C

OFFICE OF THE ACADEMIC VICE PRESIDENT (AVP)

Prof. Samson Kasahun

Vice President for Academic Affairs
Office location: Main campus block 5
Telephone: 011 6 46 30 13
Ext.: 203 /202
Fax: +0116463016

OFFICE OF THE ACADEMIC VICE PRESIDENT (AVP)

Driven by the current dynamism and antcipation of its place in the transformation of the country`s public sector, Ethiopian Civil Service University reorganized itself in 2016 which resulted in establishment of three colleges. They are College of Urban Development and Engineering , College of Finance, Management and Development and College of Leadership and Governance.

The colleges are led by deans recruited from academic staff. The dean of the college is chairperson of the Academic Commission, which is composed of departments and school heads, coordinators of all coordinating offices, administrative team leader, students' representative and teachers' representative. The commission is the highest decision making body of college. It is accountable to the dean of the college. Parallel to the academic wing the college has administrative wing led by administrative team leader. The dean is responsible to lead both the academic and administrative wings.

There are two Deputy Deans at college level. One is in charge of the academic programs and the other one is in charge of research and community services.

Administrative matters are primarily handled by the Administrative Team (accountable to the Administrative Team Leader) in collaboration with the Dean. The College Administrative team is primarily responsible for developing and implementing strategic and operational plans with regard to human resource management, personnel administration, procurement and financial matters

Colleges and Directorate answerable to the Academic Vice President and assist the academic functions:

1. College of Urban Development and Engineering
2. College of Finance, Management and Development
3. College of Leadership and Governance
4. Library and Documentation Directorate
5. Registrar and ALUMNI Directorate
6.   Continuing Education Coordination Office
7. Guidance and counseling office.
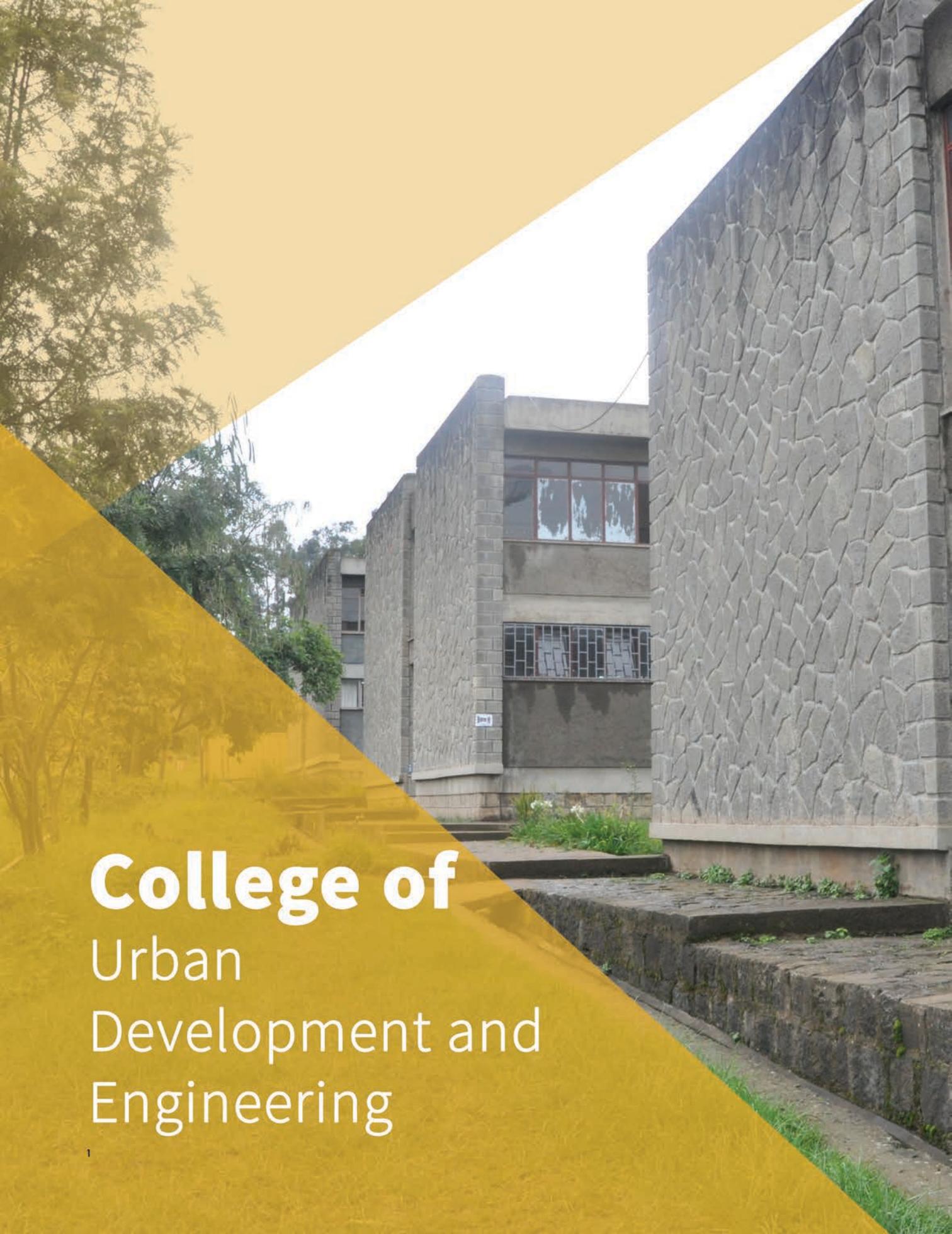
College of
Urban
Development and
Engineering

COLLEGE OF URBAN DEVELOPMENT AND ENGINEERING

1. College of Urban Development and Engineering

College of Urban Development and Engineering had been established in October 1970 by the name of: l'Ecole Technique Superieure Des Municipalities with Agreement between France and Imperial Government of Ethiopia). The aim was to provide students with scientific knowledge which can enable them to solve technical problems they encounter when employed in the municipalities including Surveying, Hydraulics, Topography and Higher technicians in building and urban planning. It had been formally merged with Ethiopian Civil Service University in 1987/95.

Departments and Programs in CUDE

College of Urban Development and Engineering (CUDE)

1. Department of Urban Planning and Development (UPD)

- Urban Planning and development (BSc)
- Urban Planning and development (MSc)
- Urban Planning and development (PhD)
- Urban and regional Studies (PhD)

College of Urban Development and Engineering

2.Department of Urban Engineering and Survey (UE&S)

- Urban Engineering (BSc)
- Surveying Engineering and Mapping (BSc)

3.Department of Urban Land Development and Management (ULDM)

- Urban Land Management and Information System (BSc)
- Urban Management (MA)
- Urban Land development and Management (Msc)

4.Department of Urban Infrastructure and Transport Management (UI&TM)

- Transport Planning and management (MSc)
- Urban Infrastructure Provision and Management (MSc)
- Urban Mobility, Infrastructure Planning and Management (PhD)
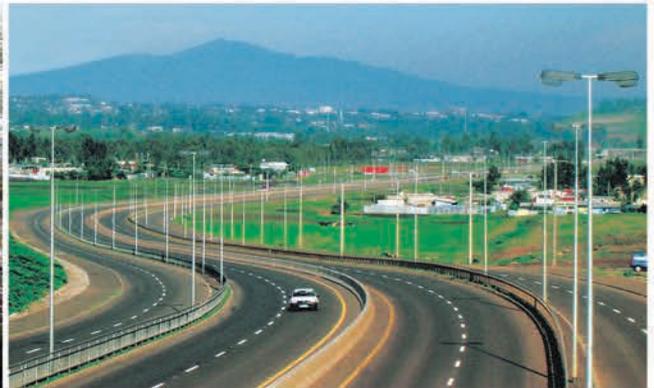
5.Department of Environment & Climate Chang Management (ECCM)

- Environment and Climate Change Management (Msc)
- Environment and Resilient Management (PhD)

6. Department of Housing and real Estate Property Management (H&REPM)

- Urban Housing Development Provision and Management (MSc)
- Urban Property Valuation & Asset Management /UPV&AM/ (MSc

College of
Finance,Management
and Development(CFMD)

COLLEGE OF FINANCE, MANAGEMENT AND DEVELOPMENT (CFMD)

The college is established after the reorganization of the University in 2016 by combining the then Institute of Public Management and Development Studies and Institute of Tax and Customs Administration. With its six departments, the college runs Sixteen under graduate and post graduate programs including PhDs.

Department of Tax

and Customs Administration
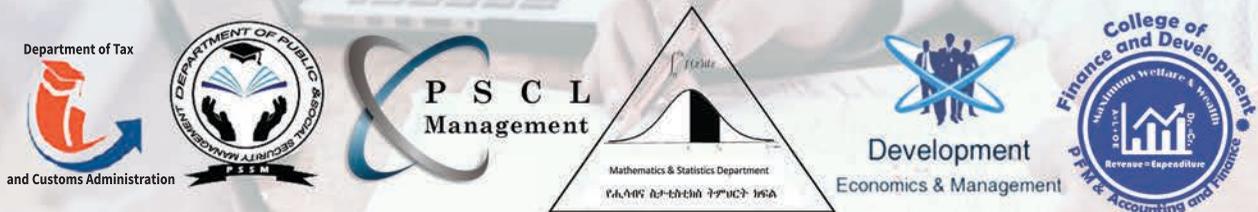
Department of Public and Social Security Management (with programs)

- . Public Management (PHD)
- . Public Management (MA)
- . Social Security Management (MA)
- . Office Management (BA)

Department of Development Economics and Management (with programs)

- . Development Economics (MSC)
- . Development Management (BA)

Development Economics

Development Management

Department of Public Financial Management and Accounting (with programs)

- . Public Financial Management (PHD)
- . Public Financial Management (MA)
- . Public Financial Management (BA)
- . Accounting and Finance (MSc)
- . Accounting and Finance (BA)

Department of Tax and Customs Administration (with programs)

- . Customs Administration (MA)
- . Tax Administration (MA)
- . Tax and Customs Administration (BA)

Department of Procurement and Assets Management (with programs)

- . Procurement and Assets Management (MA)
- . Procurement and Asset Management (BA)

Department of Mathematics and Statistics

- Offering common courses for all colleges

College of
Leadership and
Governance

COLLEGE OF LEADERSHIP AND GOVERNANCE

The college is established by combining the five schools, centers and institutes and department of English Language which was under Center for Academic and Professional Development. The college runs 10 under and post graduate programs.

Institute of leadership and Good Governance (with program)

• . Leadership and Good Governance (MA)

School of Diplomacy and International Relations (with program)

• . Diplomacy and International Relations (MA)

African Institute of Governance and Development (with program)

- . Governance and Development (MA)

School of Policy Studies (with program)

- . Public Policy Studies (MA)
- . Social Policy (MA)
- . Development Policy (MA)
- . Policy Analysis (MA)

School of law and Federalism (with programs)

- . Federalism and Intergovernmental Relations (MA)
- . Comparative Public Law and Governance (LLM)
- . International Law (LLM)

Department of English Language

- Offers common course in English language for all colleges
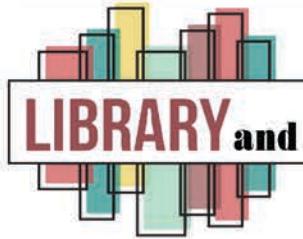
LIBRARY and
Documentation Directorate

Library and information services play a significant role in the teaching, learning and research activities. The CUDE library and Graduate School Library are organized under the Main Library. The libraries have excellent spacious buildings, the main and CUDE libraries which accommodate over 800 students at a time and with circulation, reference, periodicals and documentation sections. In addition, the library provides service for users with special needs in brail and other facilities.

The library is well-equipped that supports the educational program of the University. It maintains a collection of over 60,000 items, with traditional printed books and electronic books.

Users can Access

➤ **The library database, via 10.2.0.12,**

➤ **Digital Library, via diglib@ecsu.edu.et**

➤ **Digital Knowledge Repository System: http:/dkr.ecsu.edu.et/xmlui**

➤ **E-Journals through the University Website**

The library has about 6450 users (5300students and 1150 academics and administrative staff). Moreover, the library provides service to users from different institutions through the inter library loan agreement and for users from various higher education institution and civil service organizations.
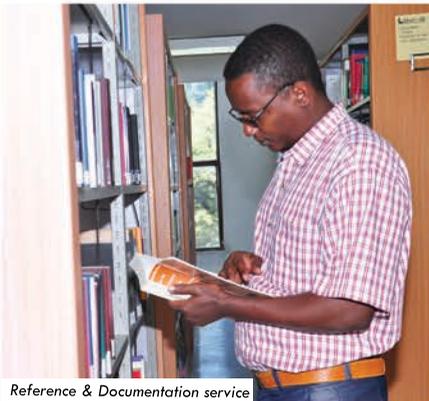
Reference & Documentation service
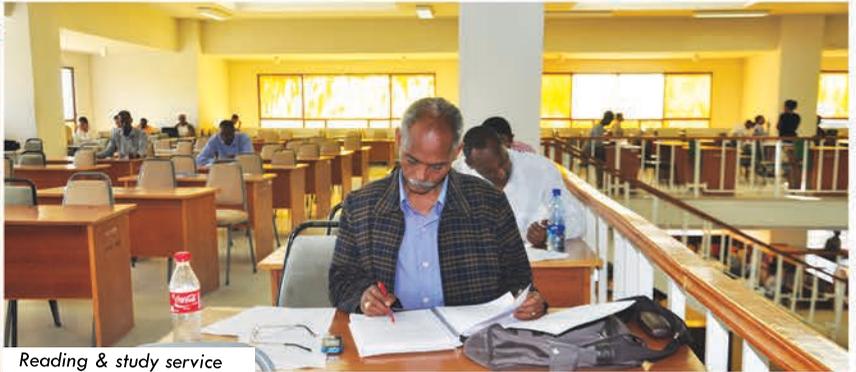
Reading & study service

Reading & study service

Digital Library service

Service being offered:

Þ Reading & study service
Þ Wired & wireless internet service
Þ Electronic Resource service
Þ Digital Library service
Þ Reference & Documentation service
Þ Current Information Service
Þ Brail library service
Þ Inter- library Loan service
Þ Reserve book & loan service
Þ Service for external users

Library and Documentation Center

Meles Memorial Library

Library and Documentation

Reading & study Room 1

Reading & study Room 2

Reference & Documentation Stack Room

Digital Library service

Library and Documentation Center

Circulation Desk
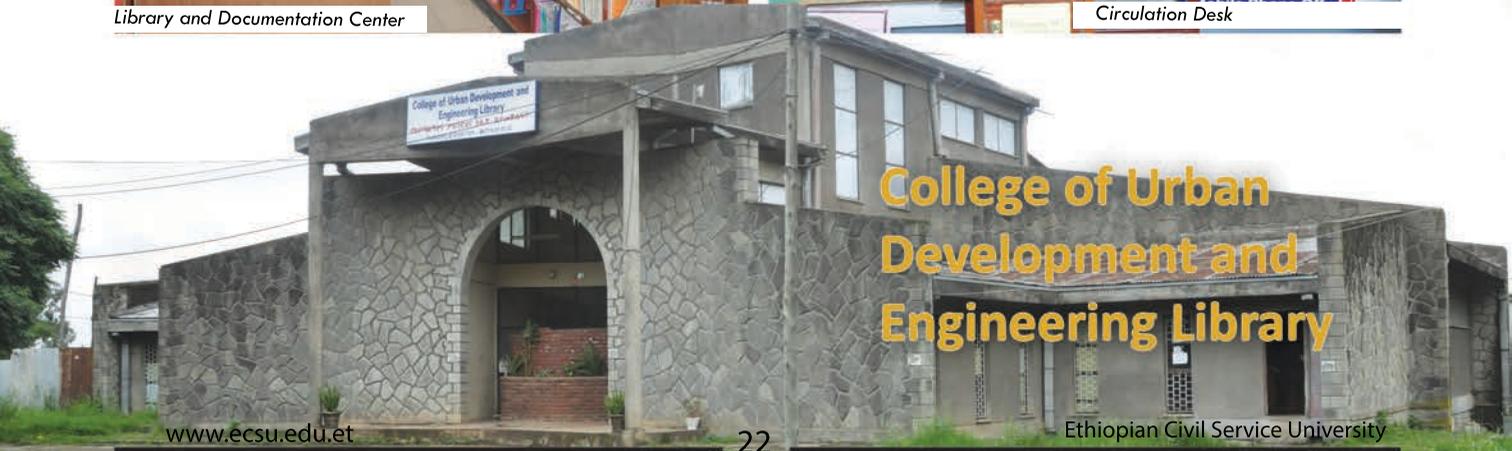
College of Urban Development and Engineering Library

REGISTRAR AND ALUMNI DIRECTORATE

The University Registrar (the Director of the Registrar and Alumni Affairs Directorate) shall be accountable to the AVP and has the following duties and responsibilities:

➤ Announce admission and tuition fee (where applicable)

➤ Prepare academic calendar of the University;

➤ Issue student identification cards, official transcripts and degrees;

➤ Ensure efficiency and timeliness of service of the office;

➤ Implement the policies and directives laid down by the Senate pertaining to students (admission, placement, registration, academic performances, attrition, graduation, etc.) And curricula (courses, credit requirements, etc.);

➤ Submit to the Senate, after approval by SC/DC/IC or DGC, the names of candidates eligible for the award of certificates, diplomas and degrees including special awards in conformity with University rules and regulations;

➤ Continually analyze and evaluate all existing rules and regulations on registration, academic performances, attrition, graduation, etc., and recommend modifications where necessary;

➤ Organizes and administers graduation functions, transcript evaluations, certification process/ issuance of transcripts and other academic credentials for students , ensuring efficient and effective workflow;

➤ Perform other activities as may be delegated to him by the AVP, the President or the Senate.

CONTINUING EDUCATION COORDINATION OFFICE

The Ethiopian Civil Service University (ECSU)by then called Ethiopian Civil College (ECSC) has established Institute of Continuing and Distance Education (ICDE) in 1997 Eth. C. as one of its academic unit to fill the professional gap of public servant employees at the inception of the establishment of the Regional State Governments. The main intent of establishing ICDE was to build the capacities of the civil servants and leaders in the public organizations. ICDE had been running Diploma Programs up to 2000 and then started delivering the degree programs in distance mode of teaching that had been running up to 2008. There was no enrollment of distance education students after 2005 batch.

On the other hand, the continuing education mode of teaching was started in 2000 by delivering evening bachelor degree programs and later in 2009 it started delivering the weekends and Kiremt bachelor and masters degree programs in addition to the evening programs.

GUIDANCE AND COUNSELING UNIT

Guidance and Counseling office has a purpose to give services for students on issues that affect their learning-teaching process. The services can be giving orientations (guidance), advising (counseling), supplying information, keeping records of students and assessing student needs in their overall wellbeing.

▶DUTIES AND RESPONSIBILITIES OF GUIDANCE & COUNSELING UNIT

The duties and responsibilities of guidance and counseling unit is assisting students on their overall wellbeing in their academic performance and psychological readiness by creating conducive learning & social environment. Hence; in its preventive approach orientation Programmes are arranged for new students .

OFFICE OF THE VICE PRESIDENT FOR RESEARCH AND COMMUNITY SERVICE

Birhanu Belayneh (PhD)

Vice President for Research and Community Service
Office location : Main campus Block 5
Telephone: 0116462076
Ext: 292/518
Fax: +0116463016

OFFICE OF THE VICE PRESIDENT FOR RESEARCH AND COMMUNITY SERVICE

The Office of the Vice President for Research and Community Service is accountable to the President with responsibilities for leading, coordinating and facilitating the University's research
and community services.

The following offices are answerable to the VPRCS and assist the Research and Community Services.

1.Research and Publication Directorate

2.Community Service Directorate

➤Community Radio Service

3.University-industrial Linkage Directorate

4.University Press

➤Printing Service

5.Center for Research in Ethics and Integrity

6.Center for Research in Public Service Reforms

Research is one of the core businesses of ECSU. Solving problems and building capacities of the civil service through research is the paramount of the RCS .The focus of research in the university is clearly articulated in senate legislation, research policy and other civil service capacity building strategies. Its rationale is conducting well-organized/problem solving research into issues concerning policy development and strategies improvement, public sector service improvement and being an input in capacity building of public sectors leaders and professionals. Research plays a crucial role in producing excellent research outputs in the areas of public sector as well as on linking and improving specialized programs, training and consultancy. Staffs at our research centers undertake research that informs our learning and teaching, and provides real benefits to the public sector and the community – locally and nationally. Some of the units that run its core business are:-

CENTER FOR RESEARCH IN ETHICS AND INTEGRITY

Center for Research in Ethics and Integrity (CREI) is established with a mission of advancing ethics and integrity in the public sector. Advancement of ethics and integrity can hardly be realized without series of rigorous research undertakings that aim at understanding the state of ethics and the underlying assumptions that gave rise to the way members of a certain society behave the way they behave.

Nonetheless, issues pertaining to ethics and integrity are not well researched and documented in the Ethiopian public sector .CREI, therefore, is entrusted with the duty of nurturing adherence to ethical behavior in providing public services among others. Cognizant of the alluring and demanding nature of tasks ahead, the center is equipping itself with highly qualified and experienced researchers. Learning, passion for excellence, pragmatism, professionalism and trust are the core values of CREI in dealing with its mission.

UNIVERSITY-INDUSTRIAL LINKAGE DIRECTORATE

Higher Education institutions are widely recognized as essential contributors to economic development through their role in producing the knowledge, skills, and innovations needed to drive their respective national economies. In addition to producing work-ready graduates for the job market, higher education institutions also play a pivotal role in conducting research and incubating scientific and technological innovations. The outcome of research undertaken in universities have to be transferred to the industry (Public service) to promote real and sustained economic growth and social development. The directorate has responsible to;

o Link the University to industry for mutual benefit.
o Assist in the establishment of partnership with local and international organizations.
o Organize the development of policies and guidelines of university industry linkage in collaboration with relevant colleges and institutions.
o Link University academic staff with industry for collaborative research, training and consultancy work.
o Identify and prioritize researchable issues in collaboration with stakeholders.
o Coordinate and facilitate the transfer and implementation of research outputs.
o Coordinate seminars and workshops for University-Industry relationships.
o Arrange opportunities in industry for practical experience for ECSU students.
o Coordinate and facilitate the development of policies and oversees, the implementation of intellectual property rights.

CENTER FOR RESEARCH IN PUBLIC SERVICE REFORMS

The University established Public Service Reform Research Center in 2007, accountable to the office of the vice-president for Research and Community Service. The purpose of establishing PSRRC as reform research center is for institutionalizing and coordinating all public service reform related research, seminars, community services and validation workshops. Ultimately, the goal of ECSU through PSRRC is to contribute its share by engaging problem solving research in public service reform to the enhancement of the national endeavors regarding reforming the public sectors and geared towards ensuring the achievement of sustainable development goals (SDGs)

PSRRC envisages to keen-sighting the establishment of an effective public institutions that can accommodate the on-going changes through reform with a changed established bureaucratic structures, behavior and practices and provide effective and quality service delivery within the public services across the country. The center value includes effective and efficient quality service delivery through problem solving research, commitment, partnership, accountability, responsibility, fairness, transparency, innovation, community engagement and participation.

PSRRC's duty and responsibility is to undertaking problem solving research on reform in general and reform tools in particular, organizing seminars, undertaking validation workshops, undertaking community services. Moreover, PSRRC's strives to contribute towards the realization of the vision, mission of ECSU and at National level in promoting sustainable development in the country by through undertaking problem solving researches in reform so as to enhance the service delivery system of the country

To serve as a pivotal center by engaging in problem solving research on reform, to calibrate the public sector reform programs and build the capacity of the public sectors to deliver quality public services and to contribute to the achievement of ECSU goals as well as the National mission of building effective and efficient public service sectors; The center has the following objectives:

• To contribute to responding to the enhancement and calibration of public service reform programs through research &community services
• To coordinate reform related researches within the University and outside the university
• To play leadership role by developing and strengthening partnership & collaborations with the various stakeholders
• To organize seminars and distribute up-to-date, relevant and reliable Information, to the university community and the public sector at large.

RESEARCH AND PUBLICATION COORDINATION OFFICE

The office is serving as a principal contact and coordinator between researchers, reviewers, editors, and publishers for the production and dissemination of high quality scholarly materials and professional journals and carried out the following major activities:

1.Propose thematic areas for research based on consultative meetings with stakeholders and the university community;

2.Prepare and disseminate research calendar approved by the Senate;

3. Facilitate the initiation, approval and implementation of collaborative research;

4. Facilitate the evaluation and selection of research proposals submitted to RPCO and their final approval and allocation of research fund by the university body concerned;

5. Organize and maintain databases that can be used for research and compile profiles of researchers;

6. Coordinate the review and publication of research results;
7. Publish and disseminate annual information on researches carried out by staff of the University;

8.Organize or facilitate the organization of national and international conferences, seminars and symposia;

COMMUNITY SERVICE DIRECTORATE

It applies to all community service activities of the university. All colleges, research centers, academic units and administrative sections are expected to abide by the policy in all of their community service endeavors. The directorate has includes the following scopes

• Providing professional advice to the community who request the service.

• Building the capacity of the community that leads to the improvement of technical abilities and values that enable individuals, groups, organizations and societies to enhance their performance and to achieve their development objectives over time.

• Establishing partnership and linkages with stakeholders working for community development
• Working directly with government bodies, leaders and community groups so as to mobilize the community for various interventions

• Supporting community efforts to obtain resource or bring about change in policy and to speak on behalf of the community or its parts.

• Providing funding and/or material support to the community (as per the government rules) to facilitate professional CS delivery.

• Creating awareness for individuals, public and private entities, professional and civic societies and communities in issues that affect their economic and social lives, and the environment; as well as in other cross-cutting issues that affect their well-being and

• Promoting membership and active participation in professional associations and voluntary and charity organization

COMMUNITY RADIO
Service

The Ethiopian Civil Service University Community Radio Station- Civil Service FM 100.5 is a radio station which is established under the university to serve the community within and around the university. The Radio is issued under Broadcasting Proclamation No 533/07 Article, 16 radio broadcasting license and registered under No 33/2003 with ownership of community radio and allotted frequency of 100.5.

The radio station has a social agenda and provides profound new opportunities for inclusive sustainable development of the community. Furthermore, it works in the cultural context of the community it serves; it deals with local issues which are not covered by public, private and commercial broadcasting which are relevant to local problems and concerns. Its aim is to help the community to develop socially, culturally and economically and responds to the needs of the community it serves, contributing to its development within progressive perspectives in favor of social change.

PRINTING SERVICE

The growing needs of the Ethiopian Civil Service University called for a printing press which has the capacity to cater the different publications in line with its strategic goal. Accordingly, the Press Department became part of it. Ever since, its commencement as a department it has been adding value to the vision & mission of the University by supporting the various academic and administrative support teams.

Automatic Punching Machine

Computer to plate CTP

Paper sheet cutting machine

perfect binding machine

Electric Auto Rapid Stapler Binder Book Binding Machine

Automatic Oliver Sakurai–275sdp full colore 2 unit Printing machine

OFFICE OF THE VICE PRESIDENT FOR TRAINING AND CONSULTANCY (VPTC)

Wogari Negari (PhD)

Vice President for Training and Consultancy

Office location : Main campus block 5
Telephone Direct: 0116-462344
Ext :   207 /206
PoBox: 17879 Addis Ababa, Ethiopia
Fax: +0116463016

Office of the Vice President for Training and Consultancy (VPTC)

The following offices are answerable to the VPTCS and assist the Training and consultancy Services

1. Training and Consultancy Service Coordination Directorate
2. Training Facilities and Hospitality Services Coordination Directorate
3. Center for Policy, Leadership and Human Resource Training and Consultancy
4. Center for Public Financial Management Training and Consultancy
5. Center for Urban Management and Transformation Training and Consultancy
6. Center for Cross-cutting Issues Training and Consultancy

The Ethiopian Civil Service University has played a significant role in building the capacity of public service through its training and consultancy programs. The center offers short term training and consultancy programs on various topics pertinent to the public service sector .The customized training programs focuses on problem solving issues that address the real workplace challenges of civil servants. The objective of the center is contributing to the federal and regional states effort by building the public sector capacity through short term training programs and consultancy services in various areas.

The training and consultancy lead by vice presidents of training and consultancy. Training and consultancy in the area of:

1. Civil service reform programs
2. Public financial management
3. Urban development
4. Cross cutting issues

Training and Consultancy Coordination Directorate (TCCD)

The Training and Consultancy Coordination Directorate (TCCD) is one of the Directorates under the Training and Consultancy Division. It is established with the aim of supporting the training and consultancy centers of the Division. The major roles of the Directorate include facilitating training and consultancy services delivered by the four Centers, preparing capacity building programs for the Division's community, coordinating the tasks and promoting the services delivered by the Division.

Center for Urban Management and Transformation Training and Consultancy

The center offers short-term training programs and consultancy services on various topics which are pertinent to the urban sector. The customized training programs and consultancy services focus on problem solving approach to address the real workplace challenges of the civil service related to urban. The center, of course shares the University's Vision & Mission.

The main objective of this center is to mitigate urban related problems through building institutional capacity of urban local governments and urban managers & professionals to maintain sustainable urban development; by providing short term trainings and consultancy services. In doing so, the center ultimately is expected to play a great part in the process of transforming urban Centers.

Center for Urban Management and Transformation Training and Consultancy

Trainings Topics in

Urban Management and Transformation Training and Consultancy

- Integrated Urban Development Planning and Implementation
- Land Information System, GIS, and Cadastre
- Mapping Service and Administration
- Urban land development and management
- Urban Transport Management, Logistics & Planning
- •Surveying •Urban Housing Management
- •Property Valuation and Taxation •Real property registration
- •Urban land law and policy •Contract Management

Center for Policy, Leadership and Human Resource Training and Consultancy

The Center offers short term training programs and consultancy services on various topics which are pertinent to the public sector organizations. The training programs and consultancy services focus on solving practical problems and challenges of the public service related to policy issues, leadership and human resource aspects.

The main objective of Policy, Leadership and Human Resource Training and Consultancy Center is to contribute to the development plans of Federal and Regional Public Sector Institutions by filling their skill gaps through need based short term training programs and consultancy services related to policy, leadership and human resource issues.

Center for Policy, Leadership and Human Resource Training and Consultancy

Trainings Topics in

- Human Resource Management
- Induction training on Civil Service and Government Policies
- Planning, Monitoring, Evaluation and Reporting
- Public Service Delivery
- Rent Seeking Concept

- Report Writing and Handling Minutes of Meetings
- Risk Analysis and Management
- Strategic Planning and Management (SPM)
- Team Building
- Time Management
- Training of Trainers /TOT/
- Transformational Leadership Development and Coaching

- Attitudinal Change
- Balanced Scorecard (BSC)
- Basic English Communication Skills Development
- Basic Managerial Skills Development
- Benchmarking
- Basic Social Sciences Research Methodology
- Business Process Re-engineering /BPR/
- Change Army Building

- Change Management /Leading Change
- Civil Service and Secularism
- Combating Corruption in Public Organizations
- Communication skills in Organizations
- Conflict Management in Organization
- Entrepreneurship
- Governance, Democracy and Development

# Center for Public Financial Management Training and Consultancy

The main objective of the center is contributing to the Federal and Regional States efforts by building the public sector capacity through short-term training and consultancy services in the public financial management sector to civil servants

The center offers short-term training programs and consultancy services on various topics pertinent to the public service sector. The customized training programs and the consultancy services focus on problem solving issues that address the real workplace challenges of civil service organizations

Public Financial Management

Trainings Topics in Public Financial Management

- Customs Valuation
- Customs Clearing Agents Ethics
- Financial Audit
- Ethiopian Tax Laws
- Government Accounting System
- Program Budget Preparation and Management
- Performance audit
- Peachtree Accounting
- Finance for Non-Financial Managers
- International Trade Principles of Banking
- Revenue Forecasting and Expenditure Management
- Public Procurement and Asset Management
- Public Financial management legal framework
- Treasury Cash Management
- IFRS
- Internal Audit
- Taxation, Tax Auditing, and Corruption
- Tax Administration
- Tax Accounting and Tax Auditing
- Rules of Origin
- Revenue Raising and Management

Center for Cross-cutting Issues Training and Consultancy

Cross-cutting issues are commonly defined as issues that by their very nature have a strong impact on all operations in a given organization. The three key issues identified by the Ethiopian Civil Service University (ECSU) that cut across all the works of the University include gender and development, HIV/AIDS and disability issues. ECSU has established Center for Cross-Cutting Issues Training and Consultancy (CCCITC) so as to contribute in the National efforts in addressing the challenges of gender inequality, HIV/AIDS, and disability. CCCITC is accountable to Vice President of Training and Consultancy of the University. There are three Units under CCCITC namely Gender and Development Unit (GADU), HIV/AIDS Management Unit (HAMU) and Disability Affairs Unit (DAU).

Center for Cross-cutting Issues Training and Consultancy

Trainings Topics in

- Basics of HIV/AIDS
- Gender Based Violence and Sexual Harassment
  - Gender Advocacy and Lobbying
  - Gender Analysis
  - Gender Auditing

- Decision Making
  - Gender and HIV/AIDS
  - Gender and Leadership
  - Gender sensitive project planning, implementation Monitoring and Evaluation

- Basic concept of Gender
  - Gender Budgeting
  - Gender Mainstreaming
  - Gender Sensitive Monitoring and Evaluation

- International and National Legal Instruments of Women's Rights
- Life Skill & HIV/AIDS
- Peer Education
- Sexual Reproductive Health (SRH)
- Work Place Communication and Assertiveness Skill
- Workplace HIV/AIDS Mainstreaming

OFFICE OF THE VICE PRESIDENT FOR ADMINISTRATION AND STUDENTS' SERVICES

Mr. Gebrehaweriat Gebremedhin

Vice President for Administration and Development
Office location: Main campus block 5
Telephone: 0116462348.
Ext.: 204, 205
Fax: +0116463016

OFFICE OF THE VICE PRESIDENT FOR ADMINISTRATION AND STUDENTS' SERVICES

The office is responsible for administrative affairs and student services. Ethiopian Civil Service University has more than 280 academic and nearly 1000 administrative staffs who are working vigorously to materialize its mission to become a center of excellence in public sector capacity building in Africa by 2025. The vice president office for administration and students' services is working to improve efficiencies at the university in the areas of Administration, Finance, Facilities, Procurement and Property administration. Besides the office is responsible to ensure the inculcation and strict observance of the guiding values of the University at all levels of the support service processes, Monitor and follow up the proper implementation of policies, guidelines, strategic and annual plans of the support service processes in the University, Ensure the maintenance and continuous improvement of service delivery standards and practices in the support services of the University.

The following Offices will directly report to the VPASS:

1. Students' Service Directorate
2. Human Resource Management and Development Directorate
3. Finance and Purchasing Directorate
4. Property Administration Directorate
5. General Service Directorate
6. Techniques and Facilities Management Directorate
7. Revenue Generation Directorate

DIRECTORATES ANSWERABLE TO THE PRESIDENT OFFICE

The following directorates are responsible to the aim of ensuring the achievement of the Mission and vision of the university under president office

1.President's Office Directorate

2.Ethics and Anti-Corruption Directorate

3.Institutional Planning and Assessment Directorate

4.Internal Audit Directorate

5.International and Public Relations Coordination Directorate

6.Quality Assurance Directorate

7.Reform and Good Governance Directorate

8.Gender and H IV AIDS Prevention and Control Directorate

9.Projects Coordination Directorate

10.Information Technology Directorate

11. Legal Service Directorate

Our *Facilities*
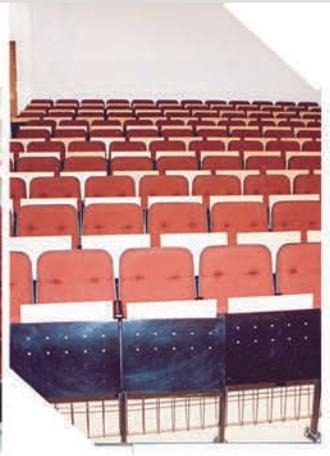
W have an ongoing commitment to invest in facilities that support excellent education and research, and improve the University experience for students, staff and the community.

Our Facilities

National AND INTERNATIONAL Video conferencing

Up to 120 participants can connect to 10 cites with in Ethiopia (600woredas) or to any international cite (Washington, Sidney......)

CONFERENCE HALLS

Two modern conference halls are located at main campus of the university (Hidase hall, Abay hall) with the capacity of 1000 and 350 participant each and fully equipped with modern technologies-sound system ,air conditioning

Abay Hall

Abay Hall

Abay Hall

Abay Hall

Hidsse Hall

Hidsse Hall

Hidsse Hall
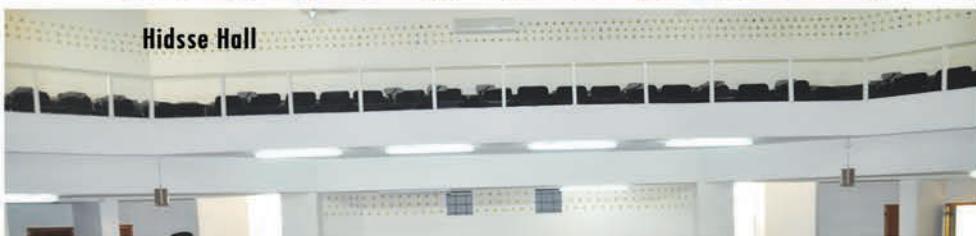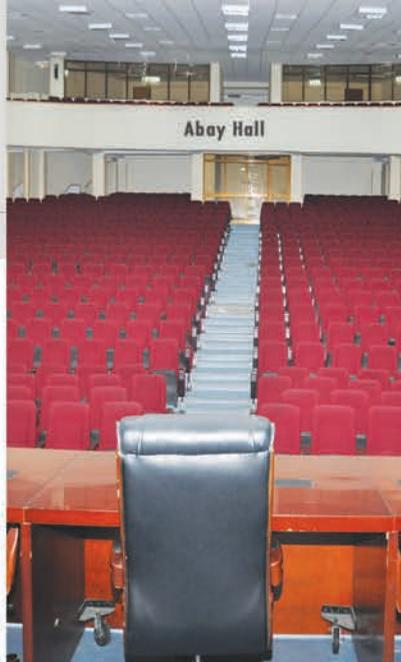
information Technology facilities

These flexible areas include computer labs, wired and wi-fi internet access, and e-learning applications.

The university restaurant has a capacity 400 seats serving country and international buffet

Our
Facilities

STUDENT ACCOMMODATION
(Cafeteria ,lounge and Dormitories)

students' cafeteria

Dormitory service

students' cafeteria

students' cafeteria

students' cafeteria

students' lounge

Our *Facilities*

LECTURE THEATER ROOMS

4 lecture theater rooms capacity of 120 participants and fully equipped with modern technologies (sound system, LCD, projector)

Lecture theater rooms 1

Lecture theater rooms

Lecture theater rooms 2

SYNDICATE ROOMS

ECSU has 11 syndicate rooms with the capacity of 50 participant each and fully equipped with internet connection, LCD projector, sound system

Syndicate rooms

Syndicate rooms

HEALTH CLINIC
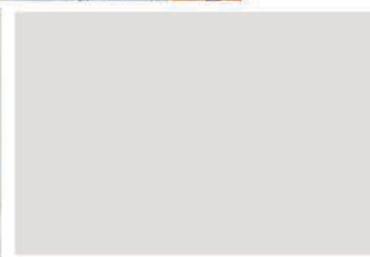
STAFF LOUNGE

INTERNATIONAL AND LOCAL ACADEMIC STAFF RESIDENCE HALLS

Local acadamic staff residence

International Acadamic Staff Residence

RESIDENTIAL FOR SHORT COURSES TRAINEES

Dormitory Building 7

Dormitory Building 8

Dormitory Building 8

Dormitory Building 7

Dormitory New Building

OUR SPECIALIZED
Educational programs

Bachelor Degrees in:

- **DEVELOPMENT MANAGEMENT**
- **PUBLIC FINANCIAL MANAGEMENT**
- **TAX AND CUSTOMS ADMINIS--TRATION**
- **URBAN PLANNING**
- **INTEGRATED LAND MANAGEMENT & INFORMATION SYSTEM**
- **URBAN ENGINEERING**
- **SURVEYING ENGINEERING AND MAPPING**
- **URBAN LAND MANAGEMENT & INFORMATION SYSTEM**
- **OFFICE MANAGEMENT**
- **ACCOUNTING AND FINANCE**
- **PROCUREMENT AND ASSET MANAGEMENT**

The Ethiopian Civil Service University has three Colleges: College of Urban Development and Engineering, College of Finance, Management and Development (CFMD) and College of Leadership and Governance (CLG).Under the colleges there are eighteen Departments/ schools/institutes organized to offers different graduate and under graduate specialized programs focus on different areas of field.

PhD Degrees in:

- **PUBLIC MANAGEMENT**
- **ENVIRONMENT AND RESILIENCE MANAGEMENT**
- **PUBLIC FINANCIAL MANAGEMENT**
- **URBAN PLANNING & DEVELOPMENT**
- **URBAN AND REGIONAL STUDIES**
- **URBAN MOBILITY, INFRASTRUCTURE PLANNING AND MANAGEMENT**
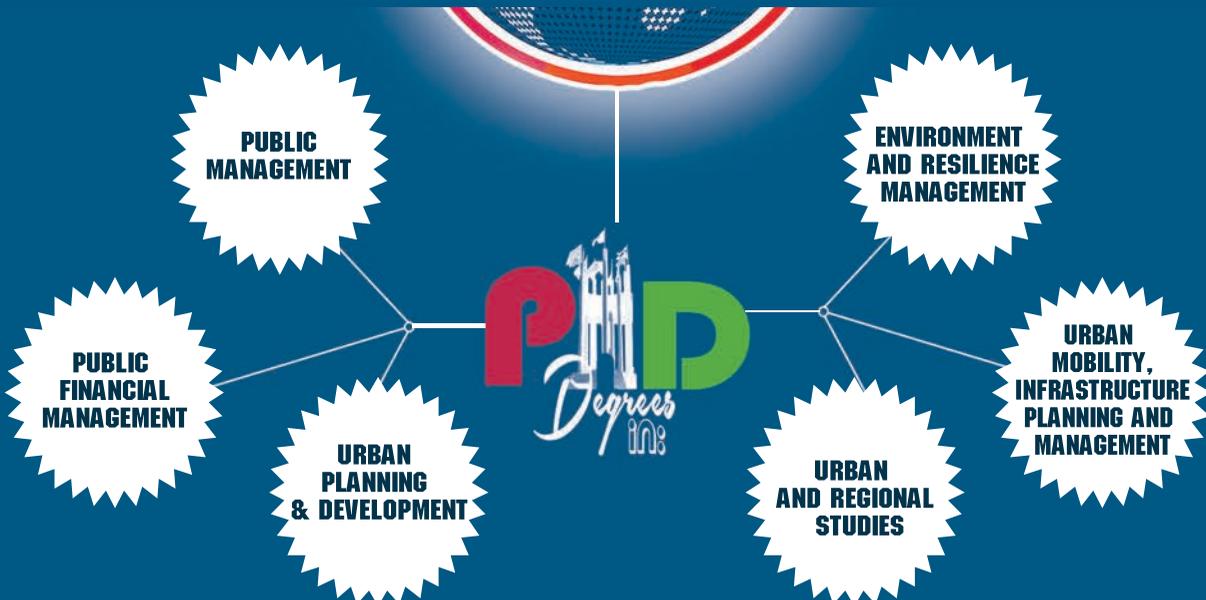
OUR SPECIALIZED

Educational programs

Masters Degrees in:

- DEVELOPMENT ECONOMICS
- PUBLIC MANAGEMENT
- LEADERSHIP AND GOOD GOVERNANCE
- PUBLIC POLICY STUDIES
- COMPARATIVE PUBLIC LAW & GOVERNANCE
- INTERNATIONAL LAW
- FEDERALISM AND LOCAL GOVERNMENT STUDIES
- PUBLIC FINANCIAL MANAGEMENT
- TAX ADMINISTRATION
- CUSTOMS ADMINISTRATION
- URBAN INFRASTRUCTURE PROVISION & MANAGEMENT
- SOCIAL POLICY
- DEVELOPMENT POLICY STUDIES
- GOVERNANCE AND DEVELOPMENT
- POLICY ANALYSIS
- URBAN MANAGEMENT
- URBAN LAND DEVELOPMENT & MANAGEMENT
- HOUSING DEVELOPMENT & MANAGEMENT
- PROPERTY VALUATION & ASSET MANAGEMENT
- URBAN PLANNING & DEVELOPMENT
- URBAN TRANSPORT PLANNING & MANAGEMENT
- DIPLOMACY & INTERNATIONAL RELATIONS
- ENVIRONMENT & CLIMATE CHANGE MANAGEMENT
- PROCUREMENT AND ASSETS MANAGEMENT
- ACCOUNTING AND FINANCE
- SOCIAL SECURITY MANAGEMENT

PROFILE OF ACADEMIC STAFF BY QUALIFICATION AND GENDER

The university has around 286 academic staff .The academic staff members include both national and international Lecturers, Assistant, Associate and Full Professors. The university has facilitated for maximum experience sharing by recruiting international staff not only from different countries but also from different continents.so teaching staff comes from diverse cultural backgrounds.

Masters Degrees

Male 161

TOTAL 205

Female 44

PhD Degrees

Male 75

TOTAL 81

Female 6
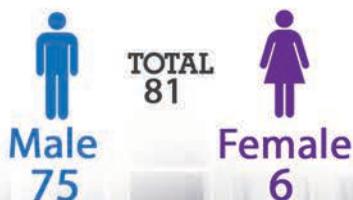
Nationality

	Male	Female
Ethiopian	200	46
Expatriate Staff	36	4

TOTAL 286

INTERNATIONAL STUDENTS

We recognize that successful ongoing international engagement, particularly with countries in our region, is critical to the University's future success. Each year we host significant numbers of international students. At the movement we have students from 10 African countries -**Somali land, Uganda, Burundi, Kenya, Sudan, south Sudan, put land, Somali republic and Rwanda.**

Administration Support Staff

Female
628

TOTAL
956

Male
328

Number of students graduated from the university so far

- PhD
- MA
- Diploma
- Bachelor

TOTAL

13339

9864

6199

24

PhD MA Diploma Bachelor

Male

24
5020
6156
10120

PhD MA Diploma Bachelor

Female

1179
3708
3219

MA Diploma Bachelor

Students' Enrollment

PhD

Female 7

Male 67

MA

Female 1370

Male 3842

Bachelor

Female 330

Male 590
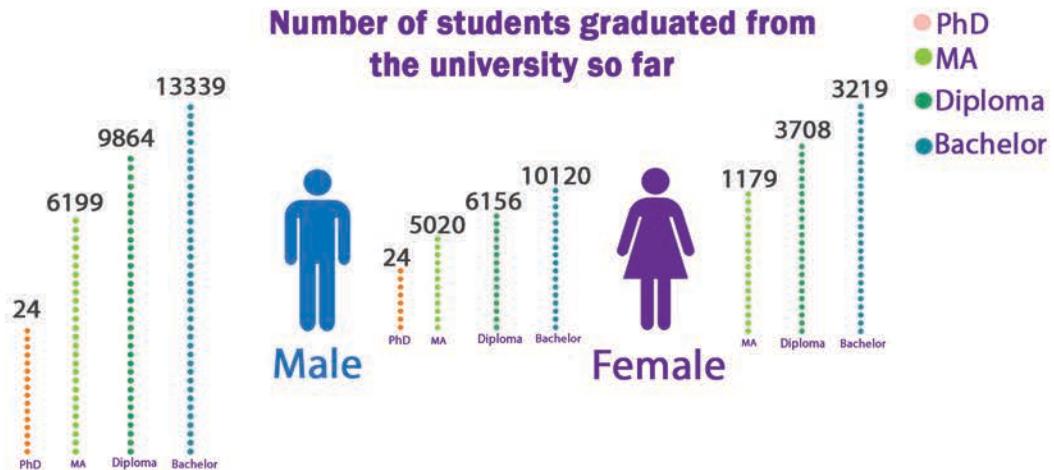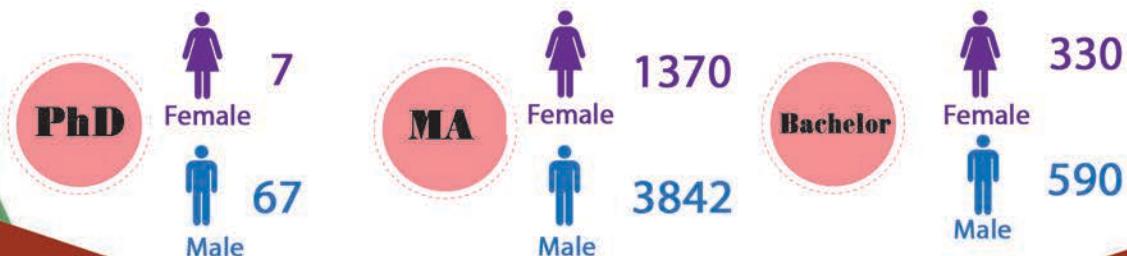
Our Projects

ECSU services have grown time to time in every aspect both in quality and quantity. The number of programs, students and staff members are increased dramatically. To continue our commitment to excellence and becoming leading center of excellence in public service capacity building in Africa by 2025 through building efficient, effective, transparent and accountable public service university's facilities must meet the complex and ever-changing needs of today's demands that requires continuous maintenance and updates to our existing facilities as well as creating new buildings, lecture halls, laboratories, classrooms and other facilities. So the university has been undertaking extensive expansion works to accommodate this growth and satisfy the demands .These are some of the expansion of new building project:-

Academic Building G+8
• All the building functioning for academic activities

Store and Office Building G + 2
• All Ground floor is store, all 1st floor and 2nd floor use for office

Main Campus Expansion plan

Main Campus Expansion plan

Main Campus Expansion plan

Our Projects

Dormitory Building B+G+6

- Basement
- 20 Rooms with 2 bed type in each floor with Total for 240 trainers.
- TV Room, proctor Room and janitor Room in each floor.

TRANING DORMITORY

PRESEDENT OFFICE

Administrative Building G+5

- President office, V/president, offices, training rooms, meeting rooms, sport affair, student affair, store, kitchen, lounge and other related functions.

Staff Residence

- 4 Room with living room, kitchen, Bed room, and toilet in each floor

RESIDENCE

	Project owner	Center who run the project	Project type	Project total cost
1.	House of Peoples' Representatives	Center for Policy, Leadership and Human Resource Training and Consultancy	Training	601,884.00
2.	Federal ethics and Anti-corruption Commission	Center for Policy, Leadership and Human Resource Training and Consultancy	Preparing training and trainer module	1,677,785.60
3.	Kombolcha City Administration	Center for Urban Management and Transformation Training and Consultancy	Kombolcha City structural plan	4,132,500.00
4.	Gambela City Administration	Center for Urban Management and Transformation Training and Consultancy	Gambela City structural plan	6,778,904.02
5.	Minister of Urban Development and Housing	Center for Urban Management and Transformation Training and Consultancy	Research and consultancy on women participation and benefit on small scale enterprise and	1,029,193.96
6.	Benishangul-Gumuz Region and Assosa City Administration	Center for Urban Management and Transformation Training and Consultancy	Consultancy	5,968,117.34
7.	Minister of Urban Development and Housing	Center for Urban Management and Transformation Training and Consultancy	Training	9,874,053.60
8.	Addis Ababa Plan Commission	Center for Urban Management and Transformation Training and Consultancy	Training	

#				
9.	Farm Africa and Mercy Corps Ethiopia	Center for Urban Management and Transformation Training and Consultancy	Research and consultancy on establishing green cities which control climate change	1,699,919.02
10.	Ministry of Public Service and Human Resource Development	Research and Community service wing	Research on citizen charter	6,903,843.00
11.	Minister of Public Enterprise	Research and Community service wing	Use of privatization	2,347,675.55
12.	Federal Road and Transport Authority	Research and Community service wing	Research on customer satisfaction	6,077,647.92
13.	Adis Ababa City Labor and Social Affairs	Research and Community service wing	Reason of migration	3,000,000.00
14.	Adis Ababa City Labor and Social Affairs	Research and Community service wing	Research on labor dispute settlement	4,326,000.00
15.	Ministry of Finance and Economic cooperation	Center for Public Financial Management Training and Consultancy	Training	20,000,000.00
16.	Public Procurement and Property Administration Agency	Center for Public Financial Management Training and Consultancy	Training	20,000,000.00
17.	Ministry of Defense	Institute of Leadership and Good Governance	2nd degree education for national defense	4,268,099
18.	University of Graz (UG-IILIR/ETC),	School of Law and Federalism	Educational cooperation on Law and ethics	28,973.53 (euros)

19.	Ministry of Women and Children Affairs	School of Policy Studies	2nd degree education for female leader	758,516 Birr
20.	Addis Ababa City public Service and Human Resource Development	Continuing Education Coordination Office	2nd degree education	2349301
21.	Federal Police Commission	Continuing Education Coordination Office	2nd degree education	2,573,700
22.	Foreign Affairs Minister	Continuing Education Coordination Office	2nd degree education	1,150,575
23.	Foreign Affairs Minister	Continuing Education Coordination Office	Foreign service trainer	15,013,250
24.	Ministry of Defense	Continuing Education Coordination Office	2nd degree education	4,175,952
25.	Minister of Urban Development and Housing	College of Urban Development and Engineering	2nd degree education	35,000,000

(1989 E.C)
The First Graduates

(1986E.C)
Establishment Letter

(1986 E.C)
Partial view of the
first employees

(2000 E.C)

Late Prime Minister Meles Zenawi
Awarding Diplomas to Graduates
in 2000 E.C

(2001 E.C)

President Girma Wolde-Giorgis inaugurating Abay Hall

(2000 E.C)
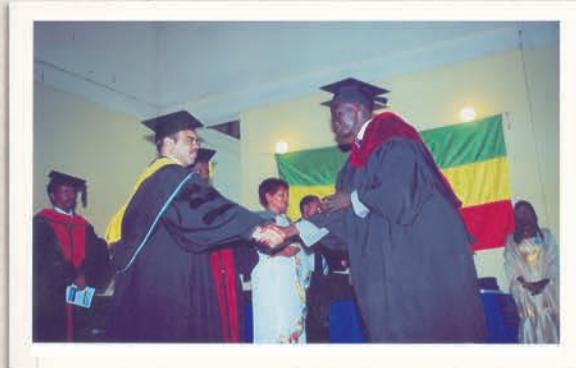
Late Prime Minister Meles Zenawi Awarding Diplomas
to Graduates in 2000 E.C

International and Public Relations Coordination Directorate

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Facebook: Ethiopian Civil Service University